

MONAHANS EDUCATION CENTER
High School
Campus Improvement Plan
2007-2008

Goal 1: To work toward achieving the state goal of 94.5% attendance.

Performance Objective: During the 2007-2008 school year, Monahans Education Center High School will achieve and maintain an attendance rate of 94.5%.

Summative Evaluation: PEIMS data, Review of number of awards presented, AEIS report, court records and legal documents

Strategies	Needs Assessments	Student Population	Person(s) Responsible	Timeline	Resources	Formative Evaluation
Incentive program for those students that continually abide by attendance policies	List of possible incentives	All Students	Principal, Counselor, Teachers, Monahans Education Center Attendance Committee, MEC staff, MEC attendance clerk Students	August 27, 2007 – May 30, 2008	\$200.00	Review PEIMS data weekly
Reward students for exemplary attendance.	MEC Staff to solicit prizes from community	All Students		August 27, 2007 – May 30, 2008	Donations	Weekly basis-students will achieve academic goals in order to achieve awards.
Improve communication with parents of students who are absent.	Phone System and Contact log	All Students		August 27, 2006 – May 30, 2007		Inspection of Contact log
Monitor excessive absences and take corrective steps regarding students with excessive absences.	Court Documents forms to be filed	All Students		August 27, 2006 – May 30, 2007		Review of court records and legal judgments

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Goal 2: To meet the state goal of 6% dropout rate or less for each student group. (All Students, African American, Hispanic, White, and Economically Disadvantaged-prior year rate determined by PEIMS).

Performance Objective: Monahans Education Center High School will strive to maintain the dropout rate from previous years (0%) for the 2007-2008 school year. (All students, African American, Hispanic, White, and Economically Disadvantaged)

Summative Evaluation: PEIMS data, Annual review of staff development completed, Annual Review of curriculum alternatives

Implementation Strategies	Resources	Student Population	Person(s) Responsible	Timeline	Budgetary Resources	Formative Evaluation
Work with the staff of the Monahans Education Center to identify dropouts and potential dropouts and encourage enrollment at MEC, or home school.	MEC Staff	All Students	Principal, Counselor, Teachers, Staff, Mr. King, Region XVIII Students at MEC	August 27, 2007 – May 30, 2008	N/A	Review of PEIMS data weekly
Identify at-risk students and provide support for their special needs.	MEC Staff	All Students		August 27, 2007 – May 30, 2008	N/A	Evidence of working with at-risk students
Implement staff development to improve instruction and understanding of at-risk students and learning styles.	Region 18	All Students		August 27, 2007 – May 30, 2008	District training funds	Semester review of staff development completed.
Continue to investigate alternative campus curriculum which might better meet the needs of students.	MEC Staff Region 18	All Students		August 27, 2007 – May 30, 2008	N/A	Review of curriculum alternatives

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Goal 3: To achieve a rating of "Commended" on Mathematics, English/Language Arts, Science, and Social Studies sections of the Academic Excellence Indicator System.

Performance Objective: All students enrolled in MEC for two consecutive years will pass the TAKS EXIT EXAM as follows: All Students 30%; White-30%; Economically Disadvantaged 30%; Hispanic 30%; African American 30%; Special needs students (at- risk, Special Education, LEP, GT and migrant) will be identified through the year and will be provided appropriate programs and services

Summative Evaluation: TAKS Exit Level scores in all areas; Annual review of staff development; Annual # of recognition awards; Passing TAKS Exit Level in all areas

Strategies	Resources	Student Population	Person(s) Responsible	Timeline	Budgetary Resources	Formative Evaluation
Use previous TAKS scores for assessment and intervention.	TAKS Data	All Students	Principal, Counselor Region XVIII personnel MEC faculty	August 27,2007 – May 2, 2008	N/A	Practice TAKS Exams
Staff development in identifying high risk/low/risk Math, English/language arts, Science, and Social Studies	Region XVIII Staff Development Workshop calendar, and CAST conference	All Students	MHS Reading and English teachers Administrator for curriculum Students	July 2007 – June 2008	Region XVIII Staff Development Budget \$100.00	Semester review of staff development
Recognize students for successful performance.	MEC Community and Business donations	All Students		September 19, 2007 (continue each 6-weeks)	MEC Community and Business donations	Semester # Of recognition awards
TAKS Review Class for students who have not passed the TAKS Exit Level Math, English/Language Arts, Science, or Social Studies	Released TAKS Tests	Students who failed one or more sections of the Exit Level TAKS test		August 27, 2007 – April 29&30, 2008	N/A	Practice TAKS tests and TAKS Exam

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Goal 4: To provide for a disciplined and safe environment at the Monahans Education Center High School campus, as well as all school-related activities, for the safety and security of students and teachers.

Performance Objective: During the 2007-2008 school year, Monahans Education Center High School will Implement the following means in order to provide for a safe, disciplined environment in which to work and learn: A Student Code of Conduct; An Alternative Education Placement facility; A Safe and Drug-Free Schools Plan; A Safe Schools Walk About Survey completed

Summative Evaluation: Evidence of a safe and disciplined environment; Evidence of a safe and disciplined environment; Evidence of plan being implemented; Evidence of survey completed; Evidence of completion

Strategies	Needs Assessment	Student Population	Person(s) Responsible	Timeline	Budgetary Resources	Formative Evaluation
Students, teachers, principal. follow the districts Student Code of Conduct.	Student Code of Conduct; Texas Education Code	All Students	Principal Counselor MEC Teachers Staff MEC Discipline Committee	August 27, 2007 – May 30, 2008	N/A	Review PEIMS Data
A Supervised Alternative Classroom (SAC) or Alternative Education Program(AEP) will be utilized for serious discipline situations.	Central Office	All Students	SAC personnel Tommy King- facilitator of AEP Glenna Applewhite - Administrator of Curriculum	August 27, 2007 – May 30, 2008	N/A	Review referral records
Those attending MEC will follow the district's Safe and Drug-Free School Plan.	Student Code of Conduct; Student Handbook	All Students	Region XVIII Monahans Police Department Students	August 27, 2007 – May 30, 2008	District funds	Periodic screenings of campus during the school day, by use of police drug dogs
A Safe Schools Walk-About survey will be completed and evaluated.	Region XVIII	All Students		August 27, 2007 – May 30, 2008	N/A	Completed survey
A communication code Warning system is in place.	Central Office/MHS	All Students		August 27, 2007 – May 30, 2008	Central Office/MEC Budget - \$900.00	Use of the warning system

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Goal 5: To better serve Monahans Education Center High School students by improving communication between post educational institutions and students. Provide a mentoring program that will facilitate career choices and educational needs.

Performance Objective: During the 2007-2008 school year, Monahans Education Center High School provide the for collegiate and technical school and career presentations on campus.

Summative Evaluation: Evidence of Training; Evident in School post secondary literature and student applications to colleges; Parent and student interest in colleges; Evidence by professional involvement; Evidence by professional involvement and mentor

Strategies	Needs Assessments	Student Population	Person(s) Responsible	Timeline	Budgetary Resources	Formative Evaluation
Invite various groups/persons to speak to students regarding choices for post-high school	Contact list for post-secondary career choices	All Students	Principal, MEC Teachers and staff, Superintendent, Administrator of Curriculum, Counselor, Region XVIII	August 27, 2007 – May 30, 2008	Central Office and MEC Budget- \$1,000.00	Student Attendance Reports Energi Personnel visit Televista visit
Monthly post secondary educational institutions.	College/Technical School listings	All Students	Principal, MEC Teachers and staff, Superintendent, Administrator of Curriculum, Counselor, Region XVIII	August 27, 2007 – May 30, 2008	N/A	Staff evaluation of programs
<ul style="list-style-type: none"> • Careers • Grant information • Courses offered • Scholarships • Housing 	Student survey	All Students	Principal, MEC Teachers and staff, Superintendent, Administrator of Curriculum, Counselor, Region XVIII	August 27, 2007 – May 30, 2008	N/A	Staff/Student satisfaction reports
Mentoring and Career opportunities						

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Goal 6: To improve the appearance of Monahans Education Center High School, improve student and teacher moral, and provide an environment that is conducive to an alternative school setting

Performance Objective: During the 2007-2008 school year, MEC will undergo improvements to the school's campus for the purpose of improving teacher/student morale and the overall appearance of the school, as well as to improve class setting, curriculum and facility in accordance to alternative setting: i.e. **General Facelift**-Decorate interior reception area; **Needed Modernization**-Make receptionist area secure; Make improvements in student patio area; Add curriculum & CART courses

Summative Evaluation: Evidence of improvements; Morale and number graduating

Strategies	Needs Assessments	Student Population	Person(s) Responsible	Timeline	Budgetary Resources	Formative Assessment
Compile list of items to use for decorative purposes.	Visual walk-thru School Board walk-thru	All Students	Principal, MEC Teachers and staff, M-W-P-ISD	August 27, 2007 – May 30, 2008	Central Office/MEC Budget	N/A
Improve alternative classroom set-up and size.		All Students	Maintenance Department, Administrator of Related Services,	August 27, 2007 – May 30, 2008	Central Office/MEC Budget	Evaluate Teacher/Student ratio per class
Plans to enclose receptionist area (for security).	Seek bids from contractors	All Students	Outside consultants (when needed)		Central Office/MEC Budget	N/A
Add picnic style tables, and greenery to outside of MEC.		All Students		August 27, 2007 – May 30, 2008	Central Office/MEC Budget (pending bond election)	Budget review
Add classes and update curriculum for student graduation and elective based credits.	Maintain updates for new computer based curriculum purchased in 2004-2005.	All Students	Technology personnel, Campus Administrator	August 27, 2007 – May 30, 2008	MHS/MEC and Central Office Budget - \$4,800.00 per year maintenance	Evidence of student participation

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Goal 7: To provide Pregnancy Related Services for all qualified students

Performance Objectives: During the 2007-2008 school year, MEC will provide pregnancy related services to all home bound students. CEHI (Compensatory Educational Home Instruction) services will also accompany PRS services.

Summative Evaluation: Compliance of compulsory attendance laws due to home visits; Copies of grant proposals

Strategies	Needs Assessment	Student Population	Responsible Person(s)	Timeline	Budgetary Resources	Formative Assessment
Home visits for all qualifying students	Review risk indicated by Physician	Pregnant students	Principal MEC faculty and staff MWP-ISD Administrator of related services	August 27, 2007 – May 30, 2008	MEC Budget - \$40.00	Review of Nurse's records and at-risk indicators
Pursue available grants	Reimbursement for travel expenses if/when homebound student is required to remain in hospital setting	Pregnant students	MWP-ISD homebound personnel MEC Counselor	August 27, 2007 – May 30, 2008	Grants	Review of grants received

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Goal 8: Students at Monahan’s Education Center High School will earn 85 % of all credits attempted during the 2007-2008 school year.

Performance Objective: During the 2007-2008 school year, the Monahans Education Center will obtain an 85% pass rate on all attempted credits.

Summative Evaluation: Monitor grades in all classes; Evidence in student moral; Meet criteria for commended

Strategies	Needs Assessment	Student Population	Person(s) Responsible	Timeline	Budgetary Resources	Formative Evaluation
Recognize students for successful performance.	Student records	All Students	Principal MEC faculty and staff, Parents MEC students	August 27, 2007 – May 30, 2008	Operating Expenses - \$750	Review of student records
Motivate students to do their best.	Incentive programs	All Students		August 27, 2007 – May 30, 2008	Seek community donations (i.e. coupons, etc.)	Awards given at end of reporting periods
Create a positive learning environment.	Monitor student progress; PEIMS data	All Students		August 27, 2007 – May 30, 2008	Operating Expenses - \$750	AEIS report
Re-evaluate and make changes to current charter to reflect credits needed prior to enrollment.	Current charter	All Students	Principal MEC faculty and staff, Assistant Superintendent	August 27, 2007- May 30, 2008	N/A	Approval of School Board and implementation of changes to charter

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Goal 9: Monahans Education Center High School will seek to upgrade facility and curriculum by means of grant proposals and applications.

Performance Objective: To apply for any private, state or government grants that will match or provide resources to cover the costs of facility or curriculum needs of the campus

Summative Evaluation: Parent Survey, Needs assessment Survey, Architect analysis

Implementation Strategies	Needs Assessment	Student Population	Person(s) Responsible	Timeline	Budgetary Resources	Formative Evaluation
Research areas that need the most improvement that are not monetarily feasible for the district to undertake	Transportation	All Students	Principal Campus Improvement Committee	August 27, 2007 – May 30, 2008	Grants	Review implementation
Utilize a Campus Improvement Committee to create a needs assessment of the campus	Encourage faculty, community, businesses, and parents to join campus improvement committee	All Students		August 27, 2007 – May 30, 2008	N/A	Review needs assessment
View projected facility needs by District architect in the order of importance	MWPISD school board	All Students		August 27, 2007 – May 30, 2008	Grants	Review architect proposals

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Goal 10: Monahans Education Center High School will seek to increase the percentage of highly qualified core academic subject area teachers on campus to meet 100% by end of 2007-08.

Performance Objective: To continue having highly qualified teachers to teach core academic subjects. MEC will engage in programs to recruit and retain highly qualified teachers

Summative Evaluation: Employment records which reflect 100% highly qualified teachers in all core academic subjects.

Implementation Strategies	Needs Assessment	Student Population	Person(s) Responsible	Timeline	Budgetary Resources	Formative Evaluation
Seek employees who meet the highly qualified definition according to NCLB standards.	Employee records Ensure low-income students and minority students are not taught at higher rates than other students groups by inexperienced, out of field, or non-HQ teachers.	All Students	Superintendent Asst. Superintendent Principal	August 27, 2007 – May 30, 2008	Salary	PDAS Asst. Superintendent evaluation and NCLB standards
Attract and retain highly qualified teachers		All Students		August 27, 2007 – May 30, 2008		
Assist teachers not currently highly qualified to meet the manner-qualified requirements in a timely manner		All Students		August 27, 2007 – May 30, 2008		