

TATOM ELEMENTARY
CAMPUS IMPROVEMENT PLAN
2006 – 2007

GOAL 1: Based on accountability ratings determined by TEA, Tatom Elementary will improve to and/or maintain exemplary status on all sections of the TAKS test.

ESEA Goals/Performance Indicators: 1.1, 1.2, 1.3; 2.1, 2.3, 2.3; 3.1, 3.2, 3.3

Performance objective: All student populations will achieve mastery at the state recognized level or above on all TAKS objectives.

Summative evaluation: TAKS/SDAA/LDAA and AEIS results/AYP data.

NEEDS ASSESSMENT	STRATEGIES	PERSONS RESPONSIBLE	RESOURCES NEEDED	TIMELINE	FORMATIVE EVALUATION
Assessment questionnaire completed by parents TAKS AEIS	1. Professional development will be provided to all staff in methods of innovative delivery of the TEKS including but not limited to: *Thinking Maps *AR *Math Their Way *6 Traits Writing	District Administration Jeff Jones Bonnie Richardson Kim Ashbrook Debbie McDaniel Sharon Heath Bonnie Benad Support Personnel Region 18 Ed. Consult.	District/State funding Time Comp. Ed. funds: \$54,927 (salaries) Staff development: *Thinking Maps	June, 2006 - May, 2007	Attendance records from professional development workshops. PDAS TSR II and III reviews PDAS walkthroughs
TAKS/SDAA data Report cards	2. TAKS/SDAA benchmark testing (3 times) Disaggregation of TAKS data with accelerated instruction/remediation and tutoring as needed. Weekly instruction in science labs.	Jeff Jones Bonnie Richardson Kim Ashbrook Debbie McDaniel Sharon Heath Support Personnel	TEA Released TAKS tests, practice tests, textbook resources, TAKS-related supplemental material, labs, certified teachers, supplies, materials	Oct. 17, 18, & 19 Dec. 5, 6, & 7 Jan. 16, 17, & 18	Disaggregation of data/scores from practice tests, attendance records and review of student participation in remediation activities. Science lab lesson plans.

GOAL 1 - CONTINUED

NEEDS ASSESSMENT	STRATEGIES	PERSONS RESPONSIBLE	RESOURCES NEEDED	TIMELINE	FORMATIVE EVALUATION
State mandate	3. Fifth grade parents will receive notification letters concerning the Student Success Initiative.	Jeff Jones Bonnie Richardson Nora Jasso Debbie McDaniel	State provided notification letters	September 2006 March, 2007	Documentation that letters have been sent.
AEIS data TAKS data Personnel records audit	4. Highly qualified teaching staff will be employed to deliver the TEKS.	Keith Richardson Glenna Applewhite Jeff Jones	District/state funding, and state comp. Ed funding: Salaries - \$54,927.00	August 1, 2006 - August 1, 2007 Records review of all staff development May 28, 2007 May 28, 2007	Personnel records including workshop and CPE hours Highly qualified staff survey for NCLB for NCLB
AYP, AMAP reports TELPAS, TAKS/SDAA reports	5. TELPAS/TOP/RPTE raters will be trained to assist LEP students in meeting AYP and AMAO.	Glenna Applewhite Jeff Jones LPAC committee Julia Galindo Dora Hiers Jamie Soltero Mrs. Sosa		August 15, 2006 reports Testing calendar Campus benchmark calendar	Student grades reviewed weekly by teachers. TOP rater domain scores reviewed May 1, 2007

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GOAL 2: Tatom will identify additional students that fit the district criteria for special populations and provide programs and services to improve attendance, motivation, and achievement within these student groups.

ESEA Goals/Performance Indicators: 1.1, 1.2, 1.3; 2.1, 2.2, 2.3; 3.1, 3.2, 3.3

Performance objective: Through the implementation of federally mandated criteria and timelines 100% of special needs students will be identified and provided appropriate programs and services.

Summative evaluation: Individualized Education Plans, PEIMS, AYP data, AEIS Reports, RPTE, TELPAS, ARD reports, and LPAC minutes. All federal/state program evaluations.

NEEDS ASSESSMENTS	STRATEGIES	PERSONS RESPONSIBLE	RESOURCES NEEDED	TIMELINE	FORMATIVE EVALUATION
TAKS/SDAA/LDAA data AYP data Performance Monitoring ARD reports LPAC meeting minutes RPTE/IPT TELPAS reports CEI reports PEIMS data 504 meeting minutes and plans Comp. Ed. lists Counselor reports	1. The following specially designed curriculum and instruction will be provided for student groups as required targeting those students who are failing or near failing: At-Risk - CEI and counseling SPED - Mainstream, inclusion, resource, and self-contained settings LEP - Bilingual G/T - regular classroom with teachers that are G/T trained Dyslexia - CEI Migrant/Homeless - CEI and counseling to assess needs 504 - instructional modifications	Jeff Jones Bonnie Richardson Kim Ashbrook Debbie McDaniel Sharon Heath Bonnie Benad Connie Harris - nurse Speech therapist Kim Gilliam - Diagnost. Eva Anzaldua - CEI Dora Heirs - LEP Julia Galindo - LEP Jamie Soltero - LEP	District/state/federal funding, state comp. ed. funding - \$54,,927.00 (salaries), \$4,431 (supplies), time and federal/state forms	3 weeks progress report 6 weeks grade report	Review of student participation Evidence of programs in place Staff evaluation of different programs Review of PEIMS data 3 wk progress report 6 wks report card

GOAL 2 - CONTINUED

NEEDS ASSESSMENT	IMPLEMENTATION STRATEGIES	PERSONS RESPONSIBLE	RESOURCES NEEDED	TIMELINE	FORMATIVE EVALUATION
<p>Percentage of students on the at-risk list</p> <p>Student needs survey</p>	<p>2. Counseling will be provided to students within special populations addressing self esteem, grieving process, expressing feelings, anger management, social skills, and abusive situations.</p> <p>Campus-wide counseling program: 6 Pillars of Character</p>	<p>Jeff Jones Bonnie Richardson Bonnie Benad Kim Ashbrook Debbie McDaniel Sharon Heath</p>	<p>Human resources: Campus counselor</p> <p>Curriculum</p>	<p>Report meetings with Jeff Jones 1 day per month until May, 2007.</p>	<p>Review of student participation</p>
<p>Number of referrals, deliberations, and recommendations of the SST.</p>	<p>3. A pre-referral process will be utilized as part of the identification of students with special needs.</p>	<p>Jeff Jones Bonnie Richardson Mary Bravo Amy Llyod Leah Collins Susie Valdez Kim Gilliam</p>	<p>Pre-referral packets</p>	<p>Timelines as required by IDEA.</p>	<p>Completed prereferral packets and review of ARD reports</p>

GOAL 2 - CONTINUED

NEEDS ASSESSMENT	IMPLEMENTATION STRATEGIES	PERSONS RESPONSIBLE	RESOURCES NEEDED	TIMELINE	FORMATIVE EVALUATION
Campus data number of referrals	4. The Tatom SST (Student Support Team) will continue to monitor student referrals ensuring program identification for Special Education, 504, Dyslexia, counseling services, and other individual accommodations as needed.	Jeff Jones Bonnie Richardson Student Support Team	Human resources: Counselors Principal SST PEIMS personnel Diagnosticians Bilingual/ESL teachers	Team meetings held as needed throughout the year scheduled by campus personnel.	Team notes from meetings indicating # of students served alternately to referral.
IEP documentation LPAC documentation 504 Plans	5. All student population groups will be served in the appropriate, least restrictive environment.	Jeff Jones Bonnie Richardson Bonnie Benad Mary Bravo Amy Llyod Leah Collins Susie Valdez Kim Gilliam	IDEA timelines	Student schedules ARD meetings to address issues of LRE as required by IDEA.	Proper student placement checks ARD and LPAC training as needed
504 student folder reviews	6. 504 procedures and referral process will provide appropriate services for students.	Glenna Applewhite Jeff Jones Bonnie Benad	Human Resources: Counselors Principal Asst. Supt. Teachers	Implementation date: August 14, 2006 paperwork review: May 24, 2007	Process review by the office of Assistant Superintendent

Tatom Elementary Campus Improvement Plan: Goal 2 - Special Populations

GOAL 2 - CONTINUED

NEEDS ASSESSMENT	IMPLEMENTATION STRATEGIES	PERSONS RESPONSIBLE	RESOURCES NEEDED	TIMELINE	FORMATIVE EVALUATION
<p>Monitoring incidents in testing procedures</p> <p>Responding to: *student needs *requirements in testing</p>	<p>7. Test administration at Tatom will be monitored using the following activities:</p> <p>a. Campus training will be conducted in accordance with state timelines.</p> <p>b. Campus coordinator (Jeff Jones) will read and notate coordinator's manual.</p> <p>c. Campus coordinator (Jeff Jones) will maintain and researched answers.</p> <p>d. District coordinator will be utilized to provide assistance with testing procedures/concerns.</p>	<p>Jeff Jones Glenna Applewhite Bonnie Benad Bonnie Richardson</p>	<p>Human Resources: All campus testing personnel District testing personnel</p>	<p>State testing calendar</p>	<p>Using all testing data, campus teams will formulate goals to address students and populations requiring remediation, testing services, and individualized education plans to reach the campus and district goals.</p> <p>Signature sheets due to the office of the Assistant Superintendent.</p> <p>Logs due to Assistant Superintendent</p>

GOAL 2 - CONTINUED

NEEDS ASSESSMENT	IMPLEMENTATION STRATEGIES	PERSONS RESPONSIBLE	RESOURCES NEEDED	TIMELINE	FORMATIVE EVALUATION
Review of student records PEIMS Counselor's data	e. LEP documentation will identify all students tested, all students monitored and not tested, parent denial students tested and the language proficiency status of all LEP students.	Jeff Jones Bonnie Benad Glenna Applewhite Dora Hiers Jamie Soltero	N/A	February 1, 2007	

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GOAL 3: Tatom Elementary will require all students to attend school consistently in order to achieve academic success.

ESEA Goals/Performance Indicators: 3.1, 3.2, 3.3; 4.1

Performance objective: Tatom Elementary attendance will increase to 96% or better.

Summative evaluation: PEIMS data, AEIS Reports, Contact logs, and 5/8 day records.

NEEDS ASSESSMENT	IMPLEMENTATION STRATEGIES	PERSONS RESPONSIBLE	RESOURCES NEEDED	TIMELINE	FORMATIVE EVALUATION
PEIMS data AEIS data Daily attendance checks	<p>1. Criminal charges will be filed by the school district on students/parents that violate the compulsory attendance law.</p> <p>2. Perfect and Outstanding Attendance Awards will be presented to deserving students.</p> <p>3. Schools will make phone calls to homes when students are absent.</p> <p>4. Parents will receive 5-Day and 8-Day letters reporting absences.</p>	<p>Jeff Jones Bonnie Richardson Kim Ashbrook Debbie McDaniel Sharon Heath Sandy Cater and Tommy King</p> <p>Jeff Jones Sandy Cater</p> <p>Sandy Cater</p> <p>Jeff Jones Sandy Cater</p>	<p>Court document forms to be filed</p> <p>Perfect and Outstanding Attendance awards</p> <p>Phone system & contact logs</p> <p>5-Day and 8-Day form letters</p>	<p>Daily/weekly checks on absences 6 wks report</p> <p>Daily/weekly checks on absences 6 wks report</p> <p>Daily/weekly checks on absences 6 wks report</p> <p>Daily/weekly checks on absences 6 wks report</p>	<p>Review of court records and legal judgments</p> <p>Review of number of attendance awards presented</p> <p>Contact logs</p> <p>Copies of 5-Day and 8-Day letters</p>

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GOAL 4: Tatom Elementary will have positive, productive parental, and community involvement.

ESEA Goals/Performance Indicators: 3.1, 3.2, 3.3; 4.1

Performance objective: Positive, productive parental involvement will be measured with recorded counts of all parent participants at each Tatom activity including committee meetings.

Summative evaluation: Minutes and participation logs

NEEDS ASSESSMENT	STRATEGIES	PERSONS RESPONSIBLE	RESOURCES NEEDED	TIMELINE	FORMATIVE EVALUATION
Evaluation of needs assessment survey addressing parental and community participation.	1. Provide opportunities for parent and community participation: Tatom L.I.F.E. Parent Conference Days Meet the Teacher, New Year Party, TAPS, Band, Choir, & Music Concerts, Book Fair, Science Fair, Guest Speakers, P.A.L.S., Year Book, Red Ribbon Week, Fund Raisers	Jeff Jones Kim Ashbrook Debbie McDaniel Sharon Heath Support personnel, Parents Students Community members	Letters, news media, Tatom website and time	August 2006 - May 2007	Review of parent and community participation
Parent membership in PTO Parent conference day participation Other parent involvement data	2. The PTO will form a "Parent Involvement Committee" that focuses on programs to foster an increase in parent and community involvement.	Jeff Jones Bonnie Benad Vicki Torres - PTO/PIC chairperson		PTO meetings: August 14, 2006 - May 24, 2007	Parent involvement reports from signature sheets, memberships and conferencing.

GOAL 4 - CONTINUED

NEEDS ASSESSMENT	STRATEGIES	PERSONS RESPONSIBLE	RESOURCES NEEDED	TIMELINE	FORMATIVE EVALUATION
<p>Evaluation of needs assessment survey addressing parental and community participation.</p>	<p>3. Community members and parents/guardians will be actively involved in the site-based decision making process.</p>	<p>Jeff Jones Kim Ashbrook Debbie McDaniel Sharon Heath Support personnel Parents Community members</p>	<p>CIC committee and time</p>	<p>August 14, 2006 - May 24, 2007</p>	<p>Membership records, attendance sign-in sheets, and participation logs</p>
	<p>4. Communication with parents/guardians and community members will be conducted on an ongoing basis.</p>	<p>Jeff Jones Kim Ashbrook Debbie McDaniel Sharon Heath Support Personnel Parents Community members</p>	<p>Letters, newsletters, news media, student handbooks, informational fliers and other school-to-home communication</p>	<p>August 14, 2006 - May 24, 2007</p>	<p>Review effectiveness of on-going communication</p>

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GOAL 5: To provide for a more efficient campus, Tatom Elementary will have open, accessible communication between students, employees, parents, and law enforcement officials to ensure a disciplined, safe environment on campus and school activities.

ESEA Goals/Performance Indicators: 3.1, 3.2, 3.3; 4.1

Performance objective: Survey data will reflect that Tatom Elementary is a safe, secure, and maintained campus.

Summative evaluation: 90% of teacher, campus, and district documentation will reflect conditions conducive to a safe and secure campus.

NEEDS ASSESSMENT	STRATEGIES	PERSONS RESPONSIBLE	RESOURCES NEEDED	TIMELINE	FORMATIVE EVALUATION
CIT input Parent survey data District policy Federal requirements	1. Faculty and staff will utilize the Student Code of Conduct, Effective Schools and other Best Practice models and/or committees to communicate the importance of a safe and drug-free environment.	Jeff Jones Bonnie Richardson Kim Ashbrook Debbie McDaniel Sharon Heath Support Personnel Connie Harris Region 18 and other educational consultants	District/state funding, time, Region 18 inservice offerings	August 14, 2006 - May 24, 2007 (regularly scheduled meetings) *Faculty meetings *CIT meetings *Grade level meetings	Attendance records records from inservice trainings
District policy	2. The following Crisis management plans will be implemented on the campus as a proactive stand to ensure school safety: fire/tornado plans/drills, Code Orange emergency plan, Biochemical evacuation plan, and facilitation of CARE. Random emergency drills will be conducted.	Jeff Jones/Bonnie Richardson Kim Ashbrook Debbie McDaniel Sharon Heath Connie Harris, support personnel, students, community members, local emergency authorities, law enforce. agencies, and district liaison officer	Crisis management core team and time	Random intervals from August 14, 2006 - May 24, 2007	Effectiveness of crisis management plans will be reviewed annually Review of random emergency drills Emergency drill logs

GOAL 5 - CONTINUED

NEEDS ASSESSMENT	IMPLEMENTATION STRATEGIES	PERSONS RESPONSIBLE	RESOURCES NEEDED	TIMELINE	FORMATIVE EVALUATION
CIT input Parent survey data Parent Conferences Campus records of parent involvement	3. Tatom Elementary will establish ways to maintain regular communication with parents and the community regarding all efforts undertaken by the campus.	Jeff Jones Bonnie Richardson Bonnie Benad Nora Jasso Sandy Cater	News Media Student handbook information Counselor Support Personnel Teachers Newsletter	Daily, weekly (regularly scheduled meetings), and monthly communication August 14, 2006 May 24, 2007	Annual review of established protocol

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GOAL 6: Tatom Elementary will provide each student the opportunity to use technology to aid individual academic growth.

ESEA Goals/Performance Indicators: 1.1, 1.2, 1.3; 3.1, 3.2, 3.3

Performance objective: Tatom students will demonstrate mastery (70%) of each appropriate developmental grade level TEKS.

Summative evaluation: Technology lesson plans and projects reflecting technology integration across the curriculum.

NEEDS ASSESSMENT	IMPLEMENTATION STRATEGIES	PERSONS RESPONSIBLE	RESOURCES NEEDED	TIMELINE	FORMATIVE EVALUATION
Student, Parent, and Faculty survey	1. Tatom Elementary will continue to use the following technological software/hardware: --CEI --Accelerated Reader --Cornerstone Math --Cornerstone Language Arts --Mavis Beacon Typing --Basic Internet Skills including web pages and search engines --ELIS - bilingual --United Streaming	Jeff Jones Bonnie Richardson Kim Ashbrook Debbie McDaniel Sharon Heath Support Personnel Nancy Upchurch Dist. Technology Committee Eva Anzaldua Sherry Horak	State/local funding Grants/TIF Grant Software Hardware Internet Computer lab	August 14, 2006 - May 24, 2007 Daily	Review of student participation Evidence of programs in place Staff evaluation of different programs

GOAL 6 - CONTINUED

NEEDS ASSESSMENT	IMPLEMENTATION STRATEGIES	PERSONS RESPONSIBLE	RESOURCES NEEDED	TIMELINE	FORMATIVE EVALUATION
Needs survey	2. The implementation of the district plan will provide for the use of technology throughout the curriculum.	Jeff Jones Bonnie Richardson Kim Ashbrook Debbie McDaniel Sharon Heat Support personnel Nancy Upchurch District Technology Committee, Region 18	State/local funding and grants, including TIF Grant	August 14, 2006 - May 24, 2007	Annual review of district technology plan and TIF Review Board analysis of technology plan
PDAS walkthroughs Data/assessments Faculty survey	3. Staff Development will focus on technology integration and research Based instructional methods and curriculum	Jeff Jones Kim Ashbrook Debbie McDaniel Sharon Heath Support personnel Campus Improvement Team	Federal funding, State Funding and Grants	Six weeks checks from Aug, 2006 to May, 2007 Lesson plans monitored once per semester: *Dec. and May	Review of student participation Evidence of programs in place Staff evaluation of different programs
Needs survey	4. Review and purchase of programs and material promoting technology and innovative teaching methods	Jeff Jones Kim Ashbrook Debbie McDaniel Sharon Heath Support personnel Campus Improvement Team	Federal funding, state funding and grants	August 14, 2006 - May 24, 2007 Daily	Review of PEIMS data Walk-throughs PDAS

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GOAL 7: Tatom Elementary will develop a long-term plan for facility improvements to efficiently utilize and maintain presentday facilities.

ESEA Goals/Performance Indicators: 4.1

Performance objective: Tatom Elementary will maintain a safe and orderly facility for all visitors, community members, parents, students, and staff.

Summative evaluation: Maintenance records will reflect that 100% of Tatom has been cared for in an efficient and timely manner.

NEEDS ASSESSMENT	IMPLEMENTATION STRATEGIES	PERSONS RESPONSIBLE	RESOURCES NEEDED	TIMELINE	FORMATIVE EVALUATION
Facilities Survey	Facilities will be continually surveyed and assessed as to the need for maintenance and/or improvements.	District Administration Maintenance Director Jeff Jones Alfredo Franco	Maintenance/grounds district forms and supplies Time	Weekly checks August 1, 2006 - July 31, 2007	Review of maintenance records Meetings with district administration

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GOAL 8: Tatom Elementary will instill in its students qualities of citizenship, responsibility, pride, and respect for peers, school employees, and school facilities.

ESEA Goals/Performance Indicators: 1.1, 1.2, 1.3; 3.1, 3.2, 3.3

Performance objective: All Tatom students will participate in curriculum relevant to Goal 8.

Summative evaluation: Review of disciplinary referrals and parent contact logs. Parent and community involvement will be documented.

NEEDS ASSESSMENT	IMPLEMENTATION STRATEGIES	PERSONS RESPONSIBLE	RESOURCES NEEDED	TIMELINE	FORMATIVE EVALUATION
Assessment of district and community expectations.	The following methods and curriculum will be utilized to instill citizenship, pride, and responsibility: *Pledges to flags *Moment of Silence *Red Ribbon Week *Student Handbook *Parent Conferencing Days *Individual counseling focusing on specific *Referral to local guidance/counseling agencies, when needed *Assemblies *Character Education *TEKS curriculum *Constitution Day *Declaration of Independence Week	Jeff Jones Bonnie Richardson Kim Ashbrook Debbie McDaniel Sharon Heath Support personnel Parents Students Community members and Region 18	Character education programs Time Local/state funding US/Texas Flags Human resources: Counselors Contracted assemblies Region 18, Classroom teachers and students	August 2006 - May 2007 Red Ribbon Week Oct. 23-27,2006 Daily requirements: Pledge Moment of Silence Constitution Day: Sept. 17, 2006 Texas Independence Week: March 5 -9, 2007	Student participation and documentation of events Daily observations of appropriate responsibilities of students and staff Lesson plans for individual curriculum events

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GOAL 9: Communication with all employees at each level of employment will enhance the school environment and allow the operation of the school to be efficient.

ESEA Goals/Performance Indicators: 1.1, 1.2, 1.3; 3.1, 3.2, 3.3; 4.1

Performance objective: Tatom Elementary will utilize effective communication with 100% of its employees on each level to ensure and enhance productivity among faculty and staff.

Summative evaluation: Review and analysis of a communication needs assessment survey.

NEEDS ASSESSMENT	STRATEGIES	PERSONS RESPONSIBLE	RESOURCES NEEDED	TIMELINE	FORMATIVE EVALUATION
Communication needs assessment completed by faculty and staff. District information concerning exit interviews	1. Tatom's administrative staff will coordinate through various avenues of communication networks to maintain a positive and supportive working environment: --Board of Trustees' Meetings --Principals' Staff Meetings --Monday Memos --School Faculty Meetings --Grade Level Chairperson Meetings	Jeff Jones Bonnie Richardson Kim Ashbrook Debbie McDaniel Sharon Heath Support personnel Parents	Time Internet service Paper	August 14, 2006 - May 24, 2007 Monthly Weekly Daily Scheduled meetings	Review of communication log Review of memos sent to staff Evidence of participation in meetings
PDAS scores	2. Summative conferences will seek to establish "Proficient" and "Exceeds Expectations" for all teaching domains	Jeff Jones Bonnie Richardson	PDAS instrument	Appraisal window for 2006-07 school year	Walk-through data

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Kim Ashbrook	Fourth Grade Teacher	_____
Debbie McDaniel	Fifth Grade Teacher	_____
Sharon Heath	Sixth Grade Teacher	_____
Julia Galindo	Bilingual Teacher	_____
Leahdesa Collins	Special Education Teacher	_____
Linda Wilson	Physical Ed. Teacher	_____
Vicki Greenfield	Music Teacher	_____
Melissa Dutton	Science Teacher	_____
Becky Ybarra	Paraprofessional	_____
Karen Crumrine	Paraprofessional	_____
Vicki Torres	Parent Member	_____
Becky Moore	Parent Member	_____
Justin Scharf	Business Member	_____
Brett Heflin	Business Member	_____
Dan Gibbs	Community Member	_____
Carolyn Jones	Community Member	_____
Kim Gilliam	District Representative	_____
Jeff Jones	Principal	_____
Bonnie Benad	Counselor	_____

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